

WELCOME
to
Syracuse University's
Veterans Career Transition Program
January 2017 Cohort

** We will begin the presentation in a few minutes **



Agenda

- Introduction
- Overview of Program
 - Certificates
 - Advising
- Schedule
- Logistics
- Skillsoft Overview and Instructions
- Getting Started in Your First Class
- Additional Resources

The VCTP/Advising Team

- **Mike Haynie** – Vice Chancellor, Syracuse University; Executive Director, Founder, Institute for Veterans and Military Families
- **Jim McDonough**– Managing Director of Programs & Services, Institute for Veterans and Military Families
- **Deb Nosky** – Syracuse University School of Information Studies Faculty Member
- **Laura Cooper** – Director of Advising & Enrollment Services
- **Kimberly Keller** – Manager of Advising Services
- **Maithreyee (Mai) Dubé** – Manager of Enrollment Services
- **Allison Roth** – Advisor
- **David Sly** – Advisor
- **Elissa Gibbs** – Advisor
- **Lezlie Blaski** – Advisor
- **Natalie LoRusso**– Graduate Assistant

Overview of Program

- Veterans Career Transition Program Background
 - A Syracuse University program sponsored by JPMorgan Chase & Co.
 - Purpose of program is to prepare veterans and spouses for their careers following military service
- After successful completion of all requirements, eligible to receive non-credit certificates
 - Career Readiness Fundamentals
 - Microsoft Office Fundamentals
 - 300-level courses
- Advising Support

Social Media:

- Twitter: @SUgetvet
- www.facebook.com/SUgetvet

VET 200: Career Readiness Fundamentals

- GET a Career
 - Understanding your skills and interests
 - Conducting your job search
 - Ongoing career development
 - **MilSpouse101 content developed in partnership with MOAA’s MilSpouse Team*
- Navigating the Corporate Environment
 - Examining the corporate environment
 - Effective goal setting & time management
 - Decision making in a corporate environment
 - Conflict management
- Communications & Collaboration in a Global Enterprise
 - Professional Communication
 - Listen to understand
 - Use of communication technologies
 - Working in virtually distributed teams

Microsoft Office Fundamentals

- VET201: Microsoft Office Fundamentals
 - Microsoft Word Fundamentals
 - Microsoft Excel Fundamentals
 - Microsoft PowerPoint Fundamentals
 - Microsoft Outlook Fundamentals

300-Level Courses

- Students select a course to increase a specific skill set and/or prepare for industry certification
- VCTP will provide funding for **one** industry certification per participant
 - See link below for supported certifications
 - Student must complete affiliated coursework, practice exams, and be considered eligible to sit for the exam by the certifying agency within one-year from today
- Duration of course varies based on selected concentration
- Complete listing of courses found on our webpage
 - <https://ivmf.syracuse.edu/veteran-and-family-resources/career-training/vctp/vctplearningpaths/>



Achieving Certification

Diagram is for illustrative purposes only and does not reflect all requirements for certification, or our complete offering in training

	Entry Level	Intermediate	Advanced
Human Resources	<p>PHR (Professional in Human Resources) Validates the skills necessary for working in Human Resources Management in large and small enterprises; minimum 1-4 years experience for PHR, depending on level of education</p>	<p>SPHR (Senior Professional in Human Resources) Validates the skills necessary for working in Human Resources Management in large and small enterprises; minimum 5-7 years experience for SPHR, depending on level of education</p>	
Project Management	<p>CAPM (Certified Associate in Project Management) requires at least 1500 hours of project experience OR 23 hours of project management education by the time they sit for the exam (our program meets this requirement)</p>	<p>Six Sigma Green Belt (SSGB) certification Validates knowledge and professional experience of data collection and analysis for Six Sigma projects; required 3 years professional experience</p>	<p>PMP (Project Mgmt Professional) requires 5 yrs of project mgmt experience, with 7,500 hrs leading projects & 35 hrs of project mgmt education OR A 4-yr degree and 3 yrs of project mgmt experience, w/ 4,500 hrs leading projects & 35 hrs project mgmt ed</p>
Information Technology	<p>CompTIA A+ certification is the starting point for a career in IT. The exams cover maintenance of PCs, mobile devices, laptops, operating systems & printers; Cert consists of two exams, no professional experience requirements</p>	<p>Network+ certification validates entry level knowledge of network technologies, installation & config, media and topologies, management, and security; recommended A+ certification and 9 months networking experience</p>	<p>CCENT (Cisco Certified Entry Network Technician) validates the ability to install, operate and troubleshoot a small enterprise branch network, including basic network security; first step towards CCNA</p>
	<p>Server+ certification validates knowledge in system hardware, software, storage, best practices in IT environment, disaster recovery & troubleshooting; recommended A+ certification and 18 months professional experience</p>	<p>Security+ certification validates entry-level knowledge of Information Security practices; recommended Network+ certification and two years of technical networking experience, with an emphasis on security</p>	<p>CCNA (Cisco Certified Network Associate) validates the ability to install, configure, operate, and troubleshoot medium-size routed and switched networks; recommended 1-3 years professional experience</p>
		<p>SSCP (Systems Security Certified Practitioner) validates knowledge and professional experience in Information Security practices; minimum 1 year experience</p>	<p>CISSP (Certified Information Systems Security Professional) validates knowledge and professional experience in Information Security practices; minimum 5 years' experience</p>
		<p>(complete listing at https://ivmf.syracuse.edu/veteran-and-family-resources/career-training/vctp/vctplearningpaths/)</p>	

JPMorgan Chase & Co. Job Opportunities

- JPMC has provided a job portal specifically for VCTP students
 - Lists all job opportunities at JPMC
 - When you apply, it guarantees a recruiter at JPMC will review your application; it does not guarantee a phone screen or job placement.
 - Work with your assigned advisor to help you to determine appropriate job matches for you based on your interests and level of experience.
 - This is also a great chance to ensure your résumé and/or cover letter are up to date before submitting your application.
- We will also email JPMC job updates to you.

Logistics

- Modules will be successfully completed based on requirements listed within syllabi
- Courses will be evaluated on a pass / fail system
 - **To pass:**
 - View all video and slideshows for all modules
 - Pass each module’s “course test” with an 80% or higher
- Your first course must be completed by **April 17, 2017.**
- Participants must complete any coursework, practice exam requirements, and submit a request for payment of the intended industry certification exam no later than **January 17, 2018.**
- Assigned advisor will review course progress
- Advisor will email you a SU certificate of completion for each course you complete with VCTP

VCTP Resource Guide

<http://libguide.get-vet.syr.edu/>

- **Curriculum** – Course offerings, related industry certifications, career level, links to resource guides, schedules and syllabi.
 - Also lists any prerequisite courses that may exist
- **Cohort Information** – Links to each cohort’s customized documents
- **Resources** – External resources that may interest or benefit you during your time with VCTP
- **Advisors & Staff** – Meet our team!

Schedules: Customizable for completion within 90 days

- **Vet200 Career Readiness Fundamentals:** should take approximately 4 weeks to complete
- **Vet201 Microsoft Office Foundations:** should take approximately 3 weeks to complete
- **Vet300-level courses:** should take between 3 – 6 weeks to complete depending on which course you’re taking

Skillsoft/Skillport Overview

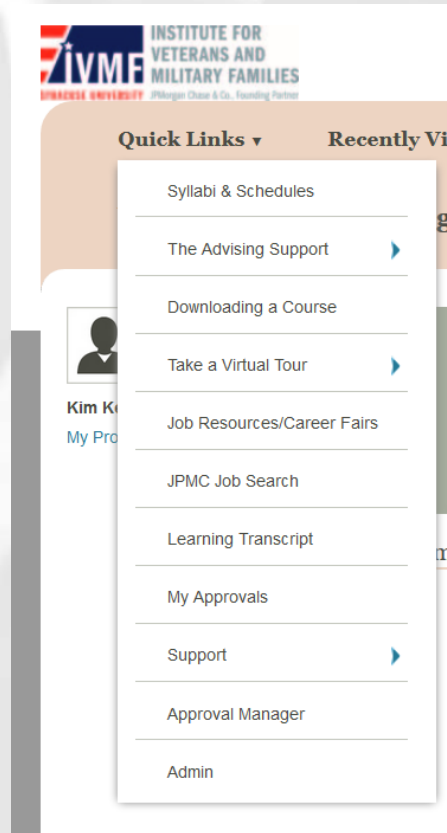
Tips for Skillsoft

- Make sure the audio is on within in course
 - Audio button is in lower right-hand of course window
- Make sure computer volume is turned on and up
- Clear cache regularly
- Depending on internet and computer speed courses may take several minutes to launch – please be patient
- Courses are in different formats and viewing / advancing features vary based on format
- Make sure your java is up to date – update for free at www.java.com

Getting Started: Week 1

- Your coursework is located at <http://su.skillport.com>
- Try to devote 5-6 hours this week to learning the LMS and completing at least 1 module.
- Remember, you need to earn an 80% or higher on the module tests.
- Advisor Communication
- Advisor will be in contact with you within the first 3 months

Additional Resources



In the Quick Links navigation, you can:

- View the syllabi for all the courses associated with SU certificates in this program
- Get tech support from Skillsoft if you encounter technical difficulties
- View tutorials surrounding how to use Skillsoft
- Search for and apply to jobs at JPMorgan Chase & Co., the underwriter of this program
- Connect with your advisor
- IVMF's Website: <http://ivmf.syracuse.edu>

- Surveys
- Linked-In Discussion Group
- Social Media: Twitter **@SUgetvet**

Facebook www.facebook.com/SUgetvet